

POSITION: Research Program Manager

REPORTS TO: Research Director

CLASSIFICATION: Full time exempt, at will

LOCATION: International Water Institute Offices – Fargo, ND

WORK HOURS: Hours as needed to accomplish tasks. Typically, 8:00am – 5:00pm Monday through Friday, extra

COMPENSATION: Salary commensurate with experience; benefits include health insurance, sick leave, vacation and holidays, and retirement.

POSITION STATUS: Open until a suitable candidate is secured.

INTERESTED CANDIDATES should submit an introductory letter, resume and 3 professional reference to Charles Fritz: [charles@iwinst.org](mailto:charles@iwinst.org).

ESSENTIAL REQUIREMENTS for the position include the following:

- Applied natural resources research design and analysis experience;
- At least 5 years non-profit organization management or commensurate experience;
- Degree (Doctorate preferred) in an appropriate discipline;
- Demonstrated program development and fundraising success either through capital campaigns, philanthropical organizations, or winning proposals;
- A track record of innovation and entrepreneurialism;
- Experience as a Principal Investigator (PI) or Co-PI on successfully complete State or Federal Grants;
- Experience working as a team leader; and
- Demonstrated success and working with a Board of Directors;

RESPONSIBILITIES include assisting the Research Director with developing the IWT's Center for Applied Research and Decision Support (CARDS) into a regionally and nationally acclaimed natural resource education and research Institute.

BACKGROUND: The International Water Institute (IWI)<sup>1</sup> is a 501(3) (c) non-profit formed *to foster watershed stewardship through leadership in decision support, environmental monitoring and educational programming.*

The IWI conducts studies and delivers programs to support local, regional and national natural resource management decision-making. A primary barrier to effective and efficient resource management problem-solving is the inability to recognize and create linkages between every-day problems faced by society (i.e., the business need) and scientific research, which has been translated into user-friendly information, applications, and decision-support products. The IWI recently formalized the Center for Applied Research and Decision Support (CARDS) to focus on developing practical solutions to water and natural resource management challenges through a collaborative framework. CARDS will assemble teams of scientists from academia, agencies, non-profit organizations, and the private sector and create private – public – NGO research partnerships to inform local, regional, and national natural resource decision-making.

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<sup>1</sup> <https://iwinst.org/>